

LA CONNER REGIONAL LIBRARY
MINUTES OF THE BOARD OF TRUSTEES

May 16, 2017

IN ATTENDANCE: Brad York, Jean Markert, Richard Wisniewski. Also in attendance Joy Neal, Library Director Susan Macek, Foundation Director. Excused absence: BJ Carol, Friends of the Library. Guest Tamara Swanson-Toyama.

CALL TO ORDER:

Brad York called the meeting to order at 5:08 p.m.

PUBLIC COMMENT:

No public comment

REVIEW OF MINUTES:

Minutes from the April 11, 2017 regular meeting were reviewed. Richard moved to accept, Jean seconded motion. Passed unanimously.

FINANCIAL REPORTS:

Cash and Investments-See attached

Bank of America- Deposits totaled \$16, 443.76 for April 2017

Budget and Vouchers Jean moved to approve the April 2017 vouchers in the amount of \$21,634.17. Richard seconded the motion. Passed unanimously

Payroll- Richard made a motion to approve the April payroll in the amount of \$12,357.66. Jean seconded the motion. Passed unanimously.

DIRECTOR'S REPORT:

See attached Director's report document

COMMUNICATIONS:

Friends of the Library Report- No report from Friends.

Comment Box & Other Correspondence-no correspondence.

Foundation Report-Susan reported that the foundation is planning for fundraising options to begin as soon as the special legislative session ends and that the foundation has several fundraising options in the planning stages for summer and fall.

NEW BUSINESS:

- 1) Joy recommended Matthew Wend receive a wage increase to \$20.40/hour. He has completed 1 year of employment at the library. Richard motioned to approve, Jean seconded. Motion passed.
- 2) Library passed fire inspection.
- 3) The possibility of running a bond was discussed, further exploration is needed.
- 4) The summer potluck was brought up, discussion tabled until June
- 5) Joy will revise/update the internal controls document to ensure information is accurate. Will bring revised document to June meeting for approval.
- 6) Joy and Beth Clothier, La Conner School librarian are exploring the option of providing library cards to all La Conner Students. Will discuss further at June meeting.

OLD BUSINESS:

- A. Trustee Appointment: received four applications. Board interviewed three applicants; will interview final applicant soon.
- B. Newsletter will be mailed soon.

Adjournment:

Richard motioned to adjourn at 6:18 pm, Jean seconded. Meeting adjourned at 5:57 pm.

Future Meeting Dates:

June 13, July 11, August 8, September 12, October 10, November 15 and December 12.

Brad York, Board Chairman

Richard Wisniewski, Treasurer

Jean Markert, Secretary