

La Conner Regional Library
Minutes of the Board of Trustees
August 15, 2017

In Attendance: Brad York, Richard Wisniewski, Tamara Swanson-Toyama. Also in attendance Joy Neal-Library Director, Susan Macek- Foundation Director, William Taylor-guest.

Call to Order: Brad York called the meeting to order at 5:00 p.m. Agenda was reviewed.

Public Comment: B.J. stopped by to invite the board to the Friends of the Library potluck at 11:30 on September 18, at the garden club.

Review of Minutes: Minutes from the July 25, 2017 regular meeting were reviewed. Richard moved to accept the minutes, Tamara seconded the motion. Passed unanimously.

Financial Report:

Cash and Investment: The LGIP investment interest rate is almost 1%. 0.98 to be exact. The capital improvement account \$11,777.29 and LGIP investment \$177,979.18 is money instantly available for the new library. The assessed value of the buildings, 614 E. Morris St. and 520 E. Morris St. is not liquid. Financial statement is attached.

Key Bank Deposits: The total deposited is \$1,397.02

Budget and Vouchers: Joy explained some of the vouchers. KAPS \$600.00 was paid for by a grant for Microsoft Imagine Academy. Visa bank card membership \$307.42 was for the La Conner Chamber of Commerce and Amazon Prime. Kelly Campbell \$300.00 was for the puppet show. Hillis, Clark, Martin & Peterson \$546.00 was for Dan Gottlieb to speak to the board about running the bond. Richard moved to approve the July 2017 vouchers in the amount of \$5,959.93. Tammy seconded the motion. Passed unanimously.

Payroll: Tamara made a motion to approve the July payroll in the amount of \$13,447.43. Richard seconded the motion. Passed unanimously.

Director's Report: See attached director's report document.

Communications: No friends of the library report. No comment box or other correspondence.

Foundation Report: given by Susan Macek-

On November 18th Washington state laureate, Tod Marshall, will speak at Maple Hall about his anthology of poems, Washington 129. The title refers to Washington being a state for 129 years. The event is hosted by MoNA, the Library Foundation and Poetry Festival. Mayor Ramon Hayes waved the fee for renting Maple Hall. Tom Robbins and other poets will be in attendance.

On March 6th Jamie Ford will speak at the Lincoln Theatre. The Library Foundation is partnering this event with the Burlington Library as a fundraiser.

Slides for selected and perspective donors were reviewed. It was suggested that a picture of the footprint of the future library be added, along with a bullet point of the six parking places.

It was suggested that the date for Jack Gunter's event be discussed at this Thursday's Library Foundation meeting. The artist Jack Gunter will display his work, show a film, and auction off one of his paintings.

New Business:

A motion for resolution 02-17 that Richard Wisniewski be the investment officer for the library district and have the authority to invest funds, was made by Tamara. Brad seconded it. Passed unanimously.

Board members, Brad, Richard, and Tamara signed a new signature card form for the auditor's office. Jean Market will sign tomorrow.

The annual board calendar was distributed. Since building maintenance was not discussed in July, it will be reviewed in September.

Old Business:

Internal Policy discussion was tabled. It will be discussed at a future date.

The potluck hosted by the board for the staff will be Monday, August 28th, at 5:15 at the picnic shelter at Shelter Bay.

Adjournment:

Richard moved to adjourn the meeting at 6:03. Tamara seconded it. Passed unanimously.

Next Board Meetings:

October 10, November 14, December 12, January 9, February 13

Brad York, Chair

Tamara Swanson-Toyama, Trustee

Jean Markert, Secretary

Richard Wisniewski, Treasurer