

LA CONNER REGIONAL LIBRARY DISTRICT

MINUTES OF THE BOARD OF TRUSTEES

September 11, 2018

IN ATTENDANCE: Robert Hancock, William Taylor, Jean Markert, Tamara Swanson-Toyama, and Richard Wisniewski. Also in attendance Joy Neal, Library Director; Susan Macek, Foundation Director, and Joan Scarborough, Friends of the Library.

CALL TO ORDER:

Board chair, Robert Hancock called the meeting to order at 5:03. He announced there would be an executive session at 6 p.m. that would last 30 minutes.

PUBLIC COMMENT:

No public comment

REVIEW OF MINUTES:

Minutes from the August 14, 2018 regular meeting were reviewed. Richard moved to accept, Tamara seconded motion. Passed unanimously.

FINANCIAL REPORTS:

Cash and Investments-See attached

Key Bank- Deposits totaled \$1,967.63 for August 2018

Budget and Vouchers- Jean moved to approve the August 2018 vouchers in the amount of \$8,959.99. Richard seconded the motion. Passed unanimously

Payroll- Richard moved to approve the August payroll in the amount of \$14,265.62 Jean seconded the motion. Passed unanimously.

DIRECTOR'S REPORT:

See attached Director's report document

COMMUNICATIONS:

Friends of the Library Report- Joan Scarborough reported that the Thrift Shop continues despite slightly slower sales than this time last year. New parking signs will be installed on the east side of the building to replace the old, faded signs.

Joan Scarborough and Joy will meet to refine some language in the Thrift Shop lease.

Comment Box & Other Correspondence- None

Foundation Report-Susan reported that Foundation members had a very successful meeting with the Swinomish Education board. William also meet with a port commissioner to explore ways the port can help support the library building campaign.

Upcoming fundraising events:

Beer Garden at Christianson's Great Pumpkin festival on September 22.

Thanksgiving Tea at Christianson's

Lux will work with the Susan on the November 30 Tiny Trees event

La Conner Holiday Celebration December 1 at the Garden Club.

NEW BUSINESS:

- A. Library Board will have a joint meeting with the Foundation Board on November 13 at 6:00

OLD BUSINESS:

- A. No report from the budget committee as no numbers from county
- B. Joy spoke with Dan Gottlieb, our attorney, about residency requirements for board members as requested by the board. There is no residency requirement for appointed Trustee members. He suggested that the Board re-evaluate the bylaws to loosen the district residency requirements since they are not in line with the RCW.

EXECUTIVE SESSION:

William moved to adjourn the public meeting for an executive session to deal with personnel issues, Tamara seconded the motion. The board entered executive session at 6:00 p.m.

At 6:30 p.m. Richard moved to reconvene the public meeting; William seconded the motion, motion passed.

The board requested a salary comparison for Skagit County. Joy will send it out to the board next week.

ADJOURNMENT:

William moved to adjourn the meeting, Richard seconded the motion. Meeting adjourned at 6:34 p.m.

Future Meeting Dates:

October 9, November 13, December 11

Robert Hancock, Board Chairman

Richard Wisniewski, Treasurer

Jean Markert, Secretary

Tamara Swanson-Toyama, Trustee

William Taylor, Trustee