

**LA CONNER REGIONAL LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**

**July 10, 2018**

**IN ATTENDANCE:** Robert Hancock, William Taylor, Jean Markert, Tamara Swanson-Toyama, and Richard Wisniewski. Also in attendance Joy Neal, Library Director Susan Macek, Foundation Director

**CALL TO ORDER:**

Board chair, Robert Hancock called the meeting to order at 5:03.

Robert announced an executive session for 6 p.m. to discuss a personnel issue.

**PUBLIC COMMENT:**

No public comment

**REVIEW OF MINUTES:**

Minutes from the June 5, 2018 regular meeting were reviewed. Minutes were corrected to reflect the correct date for the staff picnic-July 26 at 5:00. William moved to approve the corrected minutes, Richard seconded, motion approved.

**FINANCIAL REPORTS:**

*Cash and Investments*-Tamara move to take \$15,000 from cash balance and move it to LGIP. Richard seconded. William amended the motion to \$20,000 moved into LGIP. Jean seconded the amended motion. Motion approved.

*Key Bank*- Deposits totaled \$1,266.50 for June 2018

*Budget and Vouchers* Jean moved to approve the June 2018 vouchers in the amount of \$8,372.53. Richard seconded. Passed unanimously

*Payroll*- Tamara moved to approve the June payroll in the amount of \$13,047.72. Jean seconded. Passed unanimously.

**DIRECTOR'S REPORT:**

See attached Director's report document

**COMMUNICATIONS:**

*Friends of the Library Report*- In Joan's absence no report from the Friends of the Library

*Comment Box & Other Correspondence*- None

*Foundation Report*-Susan reported that A Novel Affair made a \$42,000 profit. Joy and Susan attended the annual Tribal luncheon and received a \$1,500 check from the Tribe. Foundation is continuing to work with the city of La Conner and the County Commissioners to explore funding options for the new library.

**NEW BUSINESS:**

No new business

**OLD BUSINESS:**

- A. Summer staff picnic will be held at Robert Hancock's house on July 26 at 5:00.
- B. 2<sup>nd</sup> reading of Revised Naming Rights Policy. Tamara moved to approve the policy, William seconded. Policy approved.

**EXECUTIVE SESSION:** Jean moved to adjourn the regular meeting and enter executive session to discuss a personnel issue. Richard seconded, motion passed. The Board entered executive session at 6:00 pm. Robert called the regular meeting back to order at 6:20 p.m.

**ADJOURNMENT:** There being no further business, William moved to adjourn, Tamara seconded, the meeting was adjourned at 6:22pm.

**Future Meeting Dates:**

**August 14, September 11, October 9, November 13, December 11**

**Robert Hancock, Board Chairman**

**Richard Wisniewski, Treasurer**

**Jean Markert, Secretary**

**Tamara Swanson-Toyama**

**William Taylor**