

La Conner Regional Library  
Minutes of the Board of Trustees  
May 8, 2018

**Attendance :** Robert Hancock, Joy Neal, Director, Susan Macek, Tammy Swanson-Toyama, Robert Wisniewski, Bill Taylor, BJ Carol. Jean Markert was excused. Bill Taylor will take notes.

**Call to Order:** Board Chair Robert Hancock called the meeting to order at 5:00 PM.

Agenda was reviewed with no changes.

**Review of minutes of previous meeting:** Minutes from the April 10, 2018 were reviewed. Tammy moved to accept them, Bill seconded, passed unanimously.

**Financial Report:**

*Cash and Investments:* See attached.

*Key Bank Deposits:* \$16,286.00 which includes \$15,000 from the FOL to draw down mortgage.

*Budget and Vouchers:* Tammy moved to approve the April vouchers in the amount of \$5,952.55. Bill seconded the motion and it passed unanimously.

*Payroll:* Tammy moved to approve the April payroll in the amount of \$13,356.63. Bill seconded the motion and it passed unanimously.

*Director's Report:* See attached.

**Communications:**

*Friends of the Library Report:* BJ Carol, standing in for Joan Scarborough, reported on current sales and projections for the Friend's Thrift Shoppe.

*Comment Box and Other Correspondence:* None.

*Foundation Report:* Susan Macek reported that the June 23rd Nancy Pearl event is sold out. She also reported the she, Jim Airy and Bill Taylor met with City Manager Scott Thomas to discuss supporting out new library. Tammy Swanson-Toyama reported that the Swanson family was making a very generous gift to the Library Fund.

**New Business:**

1. Interlocal Cooperative Agreement with Swinomish: Joy reported that it has been extended for three years at approximately \$25,734 per year.

- a. Tammy moved that the Board accept this agreement, Bill seconded, it was passed unanimously.
2. First Reading of Naming Rights Policy.
  - a. Discussion was had regarding the length of recognition.
3. Summer Staff Dinner Party.
  - a. Robert discussed the location and time, possibly the last Thursday in July.
4. A discussion was held regarding the best method of communication between the Board and the Director.

**Old Business:** None

**ADJOURNMENT:** Tammy moved to adjourn, Bill seconded, and the meeting adjourned at 6:03 pm

**Future Meeting Dates:** May 8, June 12, August 14, September 11, October 9

**Robert Hancock, Chair**

**Jean Markert, Secretary**

**Richard Wisniewski, Treasurer**

**William Taylor, Trustee**

**Tamara Swanson-Toyama, Trustee**