

LA CONNER REGIONAL LIBRARY
MINUTES OF THE BOARD OF TRUSTEES

September 12, 2017

IN ATTENDANCE: Brad York, Jean Markert, Richard Wisniewski, Tamara Swanson-Toyama. Also in attendance Joy Neal, Library Director Susan Macek, Foundation Director, Joan Scarborough, Friends of the Library. Guest: William Taylor.

CALL TO ORDER:

Brad York called the meeting to order at 5:01 p.m.

PUBLIC COMMENT:

No public comment

REVIEW OF MINUTES:

Minutes from the August 15, 2017 regular meeting were reviewed. Richard moved to accept, Jean seconded motion. Passed unanimously.

FINANCIAL REPORTS:

Cash and Investments-See attached

Key Bank- Deposits totaled \$2, 426.02 for August 2017

Budget and Vouchers Tamara moved to approve the August 2017 vouchers in the amount of \$10,313.46. Richard seconded the motion. Passed unanimously

Payroll- Jean made a motion to approve the August payroll in the amount of \$14,107.18. Tamara seconded the motion. Passed unanimously.

DIRECTOR'S REPORT:

See attached Director's report document

COMMUNICATIONS:

Friends of the Library Report- Joan Scarborough reported that the Thrift Shop had a successful summer and received some very nice donations. Discussion was held about publicizing the role of the Friends Thrift Shop in helping fund a new library.

Comment Box & Other Correspondence-no correspondence.

Foundation Report-Susan Macek reported that there are several upcoming Foundation events September 23-John Jensen will present 1941, the Year That Changed America at the La Conner Retirement Inn

November 18-Humanities Washington Poet Laurette Poetry evening- Free Event

Thanksgiving weekend-Holiday Tea at Christianson's Nursery

December 1- Festival of Tiny Trees

Foundation will pair with Burlington Library next March to do a fundraiser at the Lincoln Theater with author Jamie Ford

Susan also shared a PowerPoint designed to use with small group appeals.

NEW BUSINESS:

- 1) Budget Committee-Tamara Swanson-Toyama, William Taylor and Richard Wisniewski will serve on the budget committee.
- 2) Building Maintenance- Trustees need to determine what maintenance needs to be done on our building-William will contact a contractor to inspect the building.

OLD BUSINESS:

- 1) Internal Policy-First reading-vote to approve/disapprove will be held at October meeting

ADJOURNMENT:

Jean motioned to adjourn at 6:11 pm, Tamara seconded. Meeting adjourned at 6:11 pm.

Future Meeting Dates:

November 15, December 12, January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14

Brad York, Board Chairman

Richard Wisniewski, Treasurer

Jean Markert, Secretary

Tamara Swanson-Toyama