

**LA CONNER REGIONAL LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**

**November 14, 2017**

**IN ATTENDANCE:** Brad York, William Taylor, Jean Markert, Richard Wisniewski, Tamara Swanson-Toyama. Also in attendance Joy Neal, Library Director Susan Macek, Foundation Director, Joan Scarborough, Friends of the Library

**CALL TO ORDER:**

Brad York called the meeting to order at 5:04 p.m.

**PUBLIC COMMENT:**

No public comment

**REVIEW OF MINUTES:**

Minutes from the October 10, 2017 regular meeting were reviewed. Tamara moved to accept, William seconded motion. Passed unanimously.

**FINANCIAL REPORTS:**

*Cash and Investments*-See attached

*Key Bank*- Deposits totaled \$2, 203.17 for October 2017

*Budget and Vouchers* William moved to approve the October 2017 vouchers in the amount of \$6,489.14. Tamara seconded the motion. Passed unanimously

*Payroll*- Jean moved to approve the October payroll in the amount of \$14,043.66. Richard seconded the motion. Passed unanimously.

**DIRECTOR'S REPORT:**

See attached Director's report document

**COMMUNICATIONS:**

*Friends of the Library Report*- Joan reported that BJ Carol had a bad fall and will be recovering for some time. Thrift Store continues to do well.

*Comment Box & Other Correspondence*-no correspondence.

*Foundation Report*-Susan Macek reported that the Foundation received \$20,000 in grants last week which includes a \$10,000 grant from the Stillaguamish Tribe.

Christianson's nursery hosted a wine pouring at their fall festival, Brad York and Robert Hancock staffed the booth which earned \$200 for the Foundation

End of the Year Foundation Newsletter went in the mail this week.

*Upcoming Foundation Events:*

November 18-Humanities Washington Poet Laurette Poetry evening- Free Event  
November 25-Holiday Tea at Christianson's Nursery  
December 1- Festival of Tiny Trees

**NEW BUSINESS:**

1. **Levy Certification:** William moved to approve Resolution 04-17, which sets the 2018 levy in the amount of \$268,893, Richard seconded the motion. Passed unanimously.
2. **Accounting Resolution:** Jean moved to approve Resolution 03-17 to appoint the Skagit County Auditor as our accounting service. William seconded. Passed unanimously.

**OLD BUSINESS:**

- 1) **Sick Leave Policy:** Richard moved to approve the changes to the employee sick leave policy, Jean seconded the motion. Passed Unanimously.
- 2) **2018 Budget:** Jean Motioned to approve the 2018 budget, William seconded. Motion passed unanimously.

**ADJOURNMENT:**

Jean moved to adjourn. Richard seconded. Meeting adjourned at 5:50 pm.

**Future Meeting Dates:**

**December 12, January 9, February 13, March 13, April 10, May 8, June 12, July 10, August 14**

**Brad York, Board Chairman**

**Richard Wisniewski, Treasurer**

**Jean Markert, Secretary**

**Tamara Swanson-Toyama**

**William Taylor**