

**LA CONNER REGIONAL LIBRARY**  
**MINUTES OF THE BOARD OF TRUSTEES**

**October 9, 2018**

**IN ATTENDANCE:** Robert Hancock, Jean Markert, Tamara Swanson-Toyama. Also in attendance Joy Neal, Library Director, and Joan Scarborough, Friends of the Library. Excused absences: William Taylor, Richard Wisniewski, and Susan Macek, Foundation Director

**CALL TO ORDER:**

Board chair, Robert Hancock called the meeting to order at 5:08.

**PUBLIC COMMENT:**

No public comment

**REVIEW OF MINUTES:**

Minutes from the September 11, 2018 regular meeting were reviewed. Jean moved to accept, Tamara seconded motion. Passed unanimously.

**FINANCIAL REPORTS:**

*Cash and Investments*-See attached

*Key Bank*- Deposits totaled \$1,373.50 for September 2018

*Budget and Vouchers* Tamara moved to approve the September 2018 vouchers in the amount of \$8,374.34. Jean seconded the motion. Passed unanimously

*Payroll*- Jean moved to approve the September payroll in the amount of \$13,972.10 Tamara seconded the motion. Passed unanimously.

**DIRECTOR'S REPORT:**

See attached Director's report document

**COMMUNICATIONS:**

*Friends of the Library Report*- Joan Scarborough reported that the Thrift Shop continues to do well despite slightly slower sales than this time last year. New parking signs have been installed on the east side of the building to replace the old, faded signs, but parking is still a problem. They no longer have recycle service. FOL is discussing options with the Library.

*Comment Box & Other Correspondence*- None

*Foundation Report*-No foundation report

*Upcoming fundraising events:*

Thanksgiving Tea at Christianson's—we provide the volunteers and get the tips

Lux will be the location of the November 30 Tiny Trees event

La Conner Holiday Celebration (craft show) December 1 at the Garden Club.

**NEW BUSINESS:**

- A. Discussion to change the December meeting date was postponed until November meeting when more members will be able to respond to the change.
- B. Joy asked the board to allow her to surplus one Dell Computer Otiplex 745 which is currently in the breakroom and one Dell Server PowerEdge 320 currently located in the server room.

**OLD BUSINESS:**

- A. Budget committee report postponed until November.

**ADJOURNMENT:**

Jean moved to adjourn the meeting Tamara seconded the motion. Meeting adjourned at 5:35

**Future Meeting Dates:**

November 13, December 11, January 8, February 12, March 12, April 9

**Robert Hancock, Board Chairman**

**Richard Wisniewski, Treasurer**

**Jean Markert, Secretary**

**Tamara Swanson-Toyama**

**William Taylor**