

LA CONNER REGIONAL LIBRARY
MINUTES OF THE BOARD OF TRUSTEES

April 10, 2018

IN ATTENDANCE: Robert Hancock, William Taylor, Jean Markert, Tamara Swanson-Toyama, and Richard Wisniewski. Also in attendance Joy Neal, Library Director Susan Macek, Foundation Director, and Joan Scarborough, Friends of the Library.

CALL TO ORDER:

In the absence of a chair, Richard Wisniewski called the meeting to order at 5:04 p.m. and asked that a change be made to the agenda moving the election of a new board chair to the beginning of the agenda.

ELECTION OF A CHAIR:

Tamara moved to elect Robert Hancock as board chair. William seconded the motion, motion carried.

PUBLIC COMMENT:

No public comment

REVIEW OF MINUTES:

Minutes from the March 13, 2018 regular meeting were reviewed. William moved to accept, Jean seconded motion. Passed unanimously.

FINANCIAL REPORTS:

Cash and Investments-See attached

Key Bank- Deposits totaled \$1,578. 41 for March 2018

Budget and Vouchers Richard moved to approve the March 2018 vouchers in the amount of \$7,274.60. William seconded the motion. Passed unanimously.

Payroll- Jean made a motion to approve the March payroll in the amount of \$14, 203.32. Tamara seconded the motion. Passed unanimously.

DIRECTOR'S REPORT:

See attached Director's report document

COMMUNICATIONS:

Friends of the Library Report- Joan Scarborough reported that the Friend's Thrift Shoppe profits are down slightly this year. Friends have donated \$15,000 to the library to help pay down the mortgage on 520 Morris St. End of year lunch will be held on Tuesday, May 21st at 11:30 at the Farmhouse Restaurant. Cost to attendees will be \$15 per person. Dorothy Dalan, a local author, will be the speaker.

Comment Box & Other Correspondence-none

Foundation Report-Susan reported that Richard Wisniewski, William Taylor, Jim Airy and Susan met with the Mayor of La Conner about supporting the library project. Mayor Hayes was very supportive of our plan and has offered to help lead some of the efforts to get funding.

Susan also presented a draft of a Library naming rights policy from the Naming Rights Committee. Board members will review and submit any comments to Robert by April 24. The Board will plan to do a first read at the May meeting.

Tickets are on sale for the June 23 fundraiser at Maple Hall, A Novel Affair.

NEW BUSINESS:

- A. *Election of Board Chair.* See Note above
- B. *Employee Raise.* Joy notified the board that Mathew Wend, Library Assistant—Tech, is due for a step increase. She is recommending he be moved to \$21.44 per hour. William moved to raise Mat's salary, Jean seconded the motion. Motion passed.
- C. *Annual Newsletter:* Joy and Susan will write the annual newsletter with a focus on library fundraising and Summer Reading.
- D. *Electronic Library Cards:* Richard shared an article with the board.

OLD BUSINESS:

No old business.

ADJOURNMENT:

William moved to adjourn at 6:02 Jean seconded the motion. Meeting adjourned at 6:02

Future Meeting Dates:

May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 11

Robert Hancock, Board Chairman

Richard Wisniewski, Treasurer

Jean Markert, Secretary

Tamara Swanson-Toyama, Trustee

William Taylor, Trustee